

## Virtual Meeting

### Special Meeting

1. **Call to Order** by President Baumgartner at 7:52 am.
2. **Roll Call** Directors Baumgartner, Grundy, Gustafson, and Jensen were present. All members participated electronically due to the COVID-19 pandemic. Director District D remains vacant.
3. **Pledge of Allegiance**
4. **Approval of Agenda**  
Director Gustafson moved to approve the agenda as presented. Director Grundy seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen - Y	Director District D - Vacant
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#### 5. Action / Discussion

##### 5.1 Board Member Appointment

The Board members declared a vacancy for the Director, District D position at the November 13, 2019 meeting. While the vacancy announcement was advertised, no applications were made immediately following the announcement. Former Director Bryan Haffner submitted an email indicating his interest in serving as Director to President Baumgartner on November 5, 2020. The Board discussed Mr. Haffner's requested appointment to serve until the regular biennial school district election results are certified in November 2021.

Director Grundy moved to appoint Bryan Haffner to fill the Director District D vacancy. Director Gustafson seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen - Y	Director District D - Vacant
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#### 6. Information / Discussion

##### 6.1 CRF Hazard Pay Proposal

Administration recommended the Board consider a hazard pay proposal for certain categories of classified staff. There are adequate remaining funds from the federal CRF

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program, and hazard pay is an allowable expenditure. This proposal would provide for hazard pay (due to intensified workload) for custodians and technology staff. Paraprofessionals who had hours reduced this year would also receive a payment to help offset that reduction. Ms. Clark shared a worksheet indicating the amount by category of employee. The total amount would be approximately \$50,000. Meet & Confer Joint Committee was supportive of the proposal. Funds must be expended by Dec. 30.

Dr. Rabenhorst explained how the amounts and types of employees were determined. Some will be prorated if the employee was hired after the start of the school year. By consensus, the Board directed that the proposal be placed on the next regular meeting agenda for consideration of approval to ensure disbursement by December 30.

**7. Adjournment at 8:02 am.**

## **Board Retreat**

- 1. Call to Order** by President Baumgartner at 8:10.
- 2. Roll Call (Ms. Wiener)** Directors Baumgartner, Gustafson, and Jensen were present. Director Grundy joined the meeting at 8:13 am. Director Haffner was absent.

**3. Review of Agenda**

**4. Strategic Plan Review**

Each member of the executive administrative team summarized the school level action steps that they oversee for each Strategic Direction. Director Baumgartner asked how remote learning would affect implementation of the Strategic Plan, and Dr. Rabenhorst explained that all meetings are currently being held remotely and that progress will continue at a similar pace. Many of the leadership groups who will carry out the work are already in place. Members of the executive administrative team will coach principals around modifying their structures to collect the data required for all parts of the strategic plan. The Board briefly discussed the mission statement.

**4.1 Growth & Achievement**

Judy Orbanosky gave the Board an overview of Growth & Achievement including information regarding vertically aligned standard-based curriculum implementation guides. Director Grundy asked if block scheduling will continue to be utilized at the high school. Ms. Orbanosky explained that block scheduling has been successful this year, and it is being considered for continuation in coming years.

**4.2 Safety & Mental Health**

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Dr. Rabenhorst noted that staff is being trained in all systems and protocols relating to safety. Threat Assessment Protocols and Suicide Risk Assessments are being reviewed moreso at the high school level as it is often more of a concern at that level. Jenny Wakeman highlighted Student Well-Being with goals around collecting and using student data and engaging in a four-step problem solving process to address specific areas of need.

#### **4.3 Positive School Climate**

Dr. Rabenhorst gave an overview of the climate survey and how school administrators will be asked to use the data specifically in addressing possible issues. Internal systems are being built at each school to help new staff be acclimated to the culture of the school along with district efforts of retention of staff. Ms. Orbanosky gave a short overview of how professional development will continue under the leadership of ILT.

#### **4.4 Post-Secondary Readiness**

Becky Langlois explained how the graduation pathways will be designed starting with the high school and working backwards to the middle school and then the elementary schools including guest speakers, work-based learning, and the implementation of a freshman academy called Freshman Success.

#### **4.5 Student Success**

Dr. Rabenhorst explained how both WCMS and WCHS will work towards increasing graduation rates specifically through credit mapping. Ms. Wakeman noted how ELL students will be supported to close the gap between ELL and non-ELL students.

- 5. Recess from Public Open Session for Board member participation in CASB Conference at 8:49 am until 11:45 am.**
- 6. Call to Order** by President Baumgartner at 11:47 am.
- 7. Board Member Share-Out on Breakout Session Content**  
During this time, Board members each gave a very brief overview of the breakout session that they attended.
- 8. FY20 Financial Audit Report**  
Melissa Bigler joined the meeting remotely to review the main components of the FY20 Financial Audit Report. Ms. Bigler first gave a short overview of the Auditors' Report and Opinion and noted that it will begin to look different in the coming years due to changes in auditing standards. Ms. Bigler highlighted

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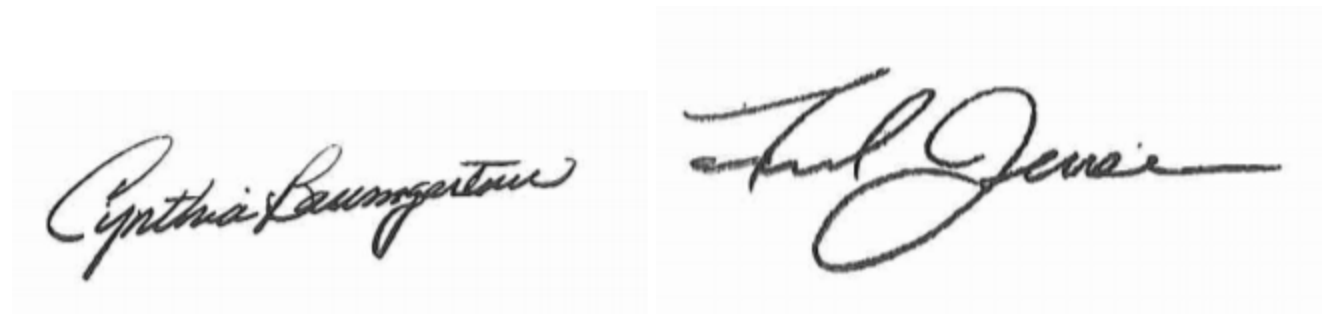
several major areas of the audit including some processes that she is working on with Ms. Clark that can be improved.

Ms. Bigler noted that receivables are larger due to the deferral of property tax distribution. Ms. Clark noted that an additional \$1.5 million has been added back before the county determined that property taxes would be received. While the pension plan fluctuates from year to year, the district's pension liability was lower than the previous year. The statement of net position of negative \$2.2 million improved from negative \$6 million from the previous year. Ms. Bigler also reviewed how the audit looks different from past years due to the reallocation of the activity funds. Ms. Clark explained that it was difficult for individual schools to spend down their budgets due to staff and students not being in the building in the spring. There was also an increase in revenue over expenditures in nonmajor budget items most due to food service and activity funds. Director Grundy asked if the CARES funds will appear in this audit or next year's audit. Ms. Clark explained that those funds were placed in the current fiscal year's audit as unearned revenue and will be recognized in next year's audit due to the timing of the payment in FY 2019-2020.

Ms. Clark and Ms. Bigler also recommended filing an extension application with CDE to ensure that all processing can be completed without penalty. Director Baumgartner authorized an electronic signature to be used for the application for the extension. The audit will be substantially complete and ready for formal Board approval at the December 9 regular meeting. The extension is simply for the audit submission to CDE.

**9. Adjournment at 12:43 pm.**

**Board members continued their independent CASB Conference Virtual Participation.**



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